

# Volunteers needed for Auction

Name \_\_\_\_\_  
 Email \_\_\_\_\_ Phone \_\_\_\_\_

Check here	Event information
	<b>Basket assembly:</b> Done the last few weeks before the Auction (Circle one): I am available during the DAY or NIGHT. We will call the day before on an "as needed" basis!
	<b>Auction Decorating Thursday 4/22 Night:</b> (This is tentative based on availability from La Costa)
	<b>Auction Decorating Friday 4/23 Day:</b> 8am-2pm (or other shift in this time frame_____)
	<b>Auction Set-Up Friday 4/23 Day:</b> 8am-2pm (or other shift in this time frame_____)
	<b>Auction Watcher 4/23 Afternoon:</b> 2pm-4pm Hang out with the merchandise while the rest of the team goes home to shower and change for the evening!
	<b>Auction Check-in/Check-out Friday 4/23 Night:</b> 4pm-12 am (other shift in this time frame_____)
	<p style="text-align: center;"><b>Other Auction Friday 4/23 Night jobs:</b></p> <p><b>Live Auction Spotters/Runners:</b> 8pm-10pm (Spot bid cards in Live Auction, have winners sign for their wins or for Fund-A-Need donations made during Live)</p> <p><b>Wine Sales:</b> 5pm-8pm Sell wine bottles to have at tables for dinner.</p> <p><b>Opportunity Drawing (Raffle)</b> 5pm-10pm: Ticket sales</p>
	<b>Auction Clean- Up Friday 4/23 Night</b> 10pm-1am
	<b>Thank Yous:</b> Mail letters to businesses that donated items, approximately 1-2 weeks AFTER auction.